



DAILY SCHEDULE

- Arrival, sign in, put belongings away, health inspection.
- Greeting time.
- Plan for the area.
- Child directed activities.
- Clean up
- Story time.
- Teacher Directed activities
- Prepare for lunch and hand washing
- Lunch time.
- Out door play.
- Rest.
- Teacher directed activities
- Circle time.

CLOTHING AND SUPPLIES

We ask that you mark and label all jackets and sweaters or other clothing your child brings to school. All clothing should be labeled with the child's name. Preschoolers need to have a complete change of clothing at the center. Please put this extra clothing in a bag which is marked with your child's name. If soiled clothes are sent home, please return a clean set the next day. No backless or strapless shoes will be allowed. Sandals must have a secure strap and toe strap. Shoes should be safe for climbing. We ask that all parents please be very careful to take home only the item that belongs to your own child.

GENERAL

- Open Door Policy:** The parents are invited to come at anytime to tour our facility or observe the children as long as their conduct is not disorderly or disruptive in the classes in session
- Please see the teacher,** if you wish to celebrate your child's birthday. We encourage nutritious snacks.
- Children are not allowed to bring toys from home unless a designated share day has been established in his/her class
- Field Trips:** Frequent excursion tours, inside the city are arranged to enable the children to learn through environmental observation
- Parent Teacher Conference:** Parents will be informed about the parent/ teacher meeting ahead of time.
- The Child Development center wants your child experiences at the center to be a rewarding and educational one.
Please feel free to discuss any problems, situations or other concerns with the staff at the end of the day.

