

***The Lords International School System***  
**84-B-3 Gulberg 3 Lahore, +924235760753**

**MINUTES OF MEETING**

A meeting of school council was held on Friday 19<sup>th</sup> August 2022 in the office of the Principal, chaired by Mrs Shazia Khurram Director of the school and Chairperson of school council.

**Following members of the school council attended the meeting:-**

- |                          |                           |
|--------------------------|---------------------------|
| 1. Mrs Shazia Khurram    | Chairperson               |
| 2. Mrs Fatima Yasir      | Secretary / Parent Member |
| 3. Ms Bismah Khursheed   | General Member            |
| 4. Ms Samina Afzal       | Teacher Member            |
| 5. Ms Zehra Hasan        | Teacher Member            |
| 6. Mr Nouman Aziz        | Parent Member             |
| 7. Mr Syed Imran Maqbool | Parent Member             |

**Following were the agenda items of the meeting:-**

1. Circular to intimate all the parents about constitution of school council
2. Renewal of Canteen Contract
3. Non-availability of book ترجمۃ القرآن for Matric Part-I in the market
4. Dengue awareness campaign


**Proceedings and conclusions:-**

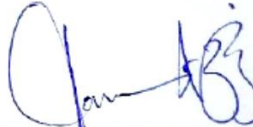
The meeting was started with the recitation of some verses from the Holy Qur'an. After that Mrs Shazia Khurram greeted all the members with her welcoming words and asked to start the proceedings on the agenda items.


1. Mr Nouman Aziz shared his opinion that all the parents be intimated about the establishment of school council. So by the consensus of whole school council it was decided to issue a notification in this regard. It was also decided to arrange monthly meeting of the school council in the last week of every month.
2. On the basis of previous experiences with the canteen, its renewal was discussed. School council showed their satisfaction and agreed to continue with Mr Karamat Masih in the Session 2022-23.

3. Ms Zehra Hasan informed the school council on behalf of the concerned teacher that students are facing problem because since the beginning of the session PCTB could not make the book ترجمۃ القرآن for Grade IX available in the market. As school has provided a teacher copy to the concerned teacher, so it was decided to provide photocopies of the weekly lessons to the students till then.
4. School council was very much concerned about the hygienic environment of the school particularly prevailing situation of dengue virus. On behalf of the management of the school, Mrs Shazia Khurram informed that management is paying special heed to cope this matter in compliance of the notifications which are constantly being received from the School Education Department. A record file was put up before the council wherein following details were maintained;
- (i) Weekly cleanliness and dengue eradication spray
  - (ii) Awareness campaign by conducting zero period
  - (iii) Quiz session on co-curricular events e.g. Independence day & Defence day.
  - (iv) Poster display
  - (v) Checklist of precautionary measures to be taken at home by self

In the end of the meeting, tea was served and the meeting adjourned with the vote of thanks to each other.

  
Mr Syed Imran Maqbool  
Parent Member

  
Mr Nouman Aziz  
Parent Member

  
Mrs Fatima Yasir  
Secretary/Parent Member

  
Ms Samina Afzal  
Teacher Member

  
Ms Zehra Hassan  
Teacher Member

  
Ms Bismah Khursheed  
General Member

  
Mrs Shazia Khurram  
Chairperson

C.C.to:

- i. The Principal
- ii. The Administrator
- iii. Office file