

# *The Lords International School System*

84-B-3 Gulberg 3 Lahore

## MINUTES OF MEETING

A meeting of school council was held on Friday 4th November 2022 in the office of the Principal, chaired by Mrs Shazia Khurram Director of the school and Chairperson of school council.

### **Following members of the school council attended the meeting:-**

- |                          |                           |
|--------------------------|---------------------------|
| 1. Mrs Shazia Khurram    | Chairperson               |
| 2. Mrs Fatima Yasir      | Secretary / Parent Member |
| 3. Ms Bismah Khursheed   | General Member            |
| 4. Ms Samina Afzal       | Teacher Member            |
| 5. Ms Zehra Hasan        | Teacher Member            |
| 6. Mr Nouman Aziz        | Parent Member             |
| 7. Mr Syed Imran Maqbool | Parent Member             |

### **Following were the agenda items of the meeting:-**

1. Eradication of Smog
2. Preventions against drugs abuses
3. Mock exercise for December tests
4. Lahore drive awareness campaign of Orange Line and Metro System
5. Purchases of Buses / Vehicles for students

### **Proceedings and Decisions:-**

The meeting was started with the recitation of some verses from the Holy Qur'an. After that Mrs Shazia Khurram greeted all the members with her welcoming words and asked to start the proceedings on the above mentioned agenda items those were notified by the District Education Authority Lahore vide no. 5767/Private schools dated 1<sup>st</sup> Nov 2022.

1. **Smog:** Indoor Assembly will be conducted on Monday 6<sup>th</sup> Nov for the awareness on Smog. As zero period is already being observed by all the classes, so by extending the duration of zero period on 6<sup>th</sup> Nov, students will be shown a documentary movie relevant to the topic. Students will be compelled for wearing face masks all the time during school hours.
2. **Drugs Abuses:** As no apprehension/threat exists in the campus regarding the matter; however, students will be given awareness by the teachers of Science subjects in their respective periods. A workshop will also be arranged for all the teachers and

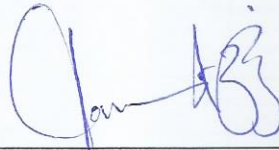
students on any convenient day in the next week. Security Guard and Gatekeeper will be instructed to restrict hawkers from standing near the campus.

3. **December Tests:** School Council was taken under confidence that test session is already being conducted with full swing for the preparation of Winter Semester Exam likely to be held in December 2022.
4. **Orange Line & Metro System:** Firstly, Orange Line doesn't come to our area; however, traveling by Orange train for recreational purpose can be emphasised. Therefore, teachers of Social Studies and Pak Studies will be instructed to deliver awareness lectures in their periods. Secondly, we don't have students coming from faraway places to travel by Metro Bus and it's a long walking distance from the Metro bus stop to school.
5. **Purchases of Buses/Vehicles:** As we are running the single educational campus with the strength of 200 students and 40 staff members, so our revenue doesn't allow us to buy buses/ vehicles for the students or staff. By seeing the facts and figures, School Council showed consent in the favour of the stance of school management. School Council was of the view that Government should grant soft loans to the school to buy buses or the buses of public sector department (i.e. WAPDA, SNGPL etc.) may also be arranged for the students for which they will be charged fare.


In the end of the meeting, tea was served and the meeting adjourned with the vote of thanks to each other.



Mr Syed Imran Maqbool  
Parent Member



Mr Nouman Aziz  
Parent Member



Mrs Fatima Yasir  
Secretary/Parent Member



Ms Samina Afzal  
Teacher Member



Ms Zehra Hassan  
Teacher Member



Ms Bismah Khursheed  
General Member



Mrs Shazia Khurram  
Chairperson

C.C.to:

- i. The Principal
- ii. The Administrator
- iii. Office file