



MINUTES OF MEETING

In compliance of the notification by the District Education Authority Lahore vide # 6209/Private Schools dated 21/11/2022, a meeting of school council was called upon to be held on Monday 28th November 2022 at 10:00am to celebrate the "School Council Day". The meeting was arranged in the Multimedia Hall of the school which was chaired by Mrs Shazia Khurram Director of the school and Chairperson of school council. Mr. Syed Tanvir Haider, Rtd. Director of Literacy Department graced the occasion as Special Guest. Parents of all the students were also invited at the event.

Following members of the school council attended the meeting:-

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|--------------------------|---------------------------|
| 1. Mrs Shazia Khurram | Chairperson |
| 2. Mrs Fatima Tanvir | Secretary / Parent Member |
| 3. Ms Bismah Khursheed | General Member |
| 4. Ms Samina Afzal | Teacher Member |
| 5. Ms Zehra Hasan | Teacher Member |
| 6. Mr Nouman Aziz | Parent Member |
| 7. Mr Syed Imran Maqbool | Parent Member |

Although number of fathers who attended the meeting was less due to working day but most of the mothers were present.

Following were the agenda items of the meeting:-

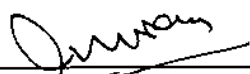
1. Report sharing with parents and council regarding Annual Prize Distribution and Iqbal Day Celebration
2. Inspection of British Council for the re-approval of school as Cambridge Examination Centre for CAIE O'level
3. Learning drive awareness campaign of Public Transport and Smog as notified by DEA vide # 6278/A-IV dated 24/11/2022
4. Quran Paper (Nazra + Translation) in Fall Semester Examination 2022
5. Sharing of students' trip plan

Proceedings and Decisions:-

Mrs Shazia Khurram welcomed all the school council members and parents and asked Ms. Samina Afzal to start the session with the recitation of some verses from the Holy Qur'an. After that Ms Fatima Tanvir recited a soulful Naat.

1. In the beginning of the session Mrs Shazia Khurram addressed the audience and introduced them with the School Council Members. She briefed them about the constitution of school council, its responsibilities and functioning since August 2022. She also shared a quick summary of all the previous meetings of school council held so far.
2. Mrs Shazia Khurram, on behalf of the school management, extended her gratitude to the parents who showed their bonding with the school by attending the most important mega event of Annual Prize Distribution Ceremony held on 13th Nov 2022. She said that alongside the admiration of academic excellence and cocurricular achievements of the students, this event was also a tribute to our dedicated staff who worked hard to pull out the gems out of the students. That's why admin staff and teachers were conferred "Long Service Award" and menial staff was encouraged with the cash prizes.
3. She explained that Iqbal Day Celebration (9th Nov) was being kept pending due to the preparation of APD whereas it is the best source to inculcate moral and social values amongst the generation which cannot be overlooked. So, the cocurricular activity clubs of the school conducted the segment wise event in the morning assembly from 21st to 26th November. Students enthusiastically participated in different Inter-House competitions eg. Speech, National Song, Bait-bazi, Tableaus and Quiz.
4. Mrs Shazia Khurram also informed the audience about the inspection of British Council took place on 23rd Nov for the re-approval of our school as Cambridge Approved Examination Centre. She said that it is matter of pride for us that the inspection team appreciated our infrastructure, campus environment, policies, safety measures which might be the strong elements in obtaining their certification.
5. It was informed that as per the notification of DEA and orders of the hon'ble High Court, we will be taking exam of Quran Paper including Nazra and translation from Grade IV to VIII.
6. Afterwards, Mrs Shazia Khurram invited Ms Zehra Hasan (Science/Bio Teacher) for delivering an awareness lecture to the audience on "Smog" and emphasising the use of public transport ie. Metro Bus and Orange Train. Ms Zehra, being in-charge of Eco Club, tried her best to convince the parents to play their role to save environment. She played a documentary movie on Metro Bus & Train and delivered a powerpoint lecture on Smog. She also informed the audience that how Eco Club of students is functioning in the school and what are the initiatives taken by them for environmental protection.
7. On the last agenda of the meeting, all the parents and school council members were involved in a consultation session regarding recreational trips for the students. Thus with the unanimous consent of the attendees, it was finalized to have trips in the mid of December 2022. Senior and Middle section students will be taken to Wahga Border and Junior section students will have a theme-based trip to Lahore Zoo.

In the end of the meeting, tea was served and the meeting adjourned with the vote of thanks to each other.




Mr Syed Imran Maqbool
Parent Member



Mr Nouman Aziz
Parent Member



Mrs Fatima Tanvir
Secretary/Parent Member



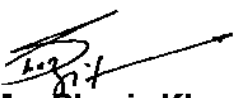
Ms Samina Afzal
Teacher Member



Ms Zehra Hassan
Teacher Member



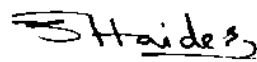
Ms Bismah Khursheed
General Member



Mrs Shazia Khurram
Chairperson

C.C.to:

- i. The Principal
- ii. The Administrator
- iii. Office file



Syed Tanveer Haider
Asst. Director
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